



## Kindergarten through Eighth Grade

# Application for Admission

### **THANK YOU FOR YOUR INTEREST IN LAKEWOOD CATHOLIC ACADEMY!**

We provide a premier Catholic education for children ages six weeks old through eighth grade. The best way to experience our vibrant school community is to schedule a visit to campus by calling 216-521-4352 ext. 4102 (Early Childhood) or 216-521-0559 ext. 3026 (Grades K-8).

### **ADMISSION FOR KINDERGARTEN STUDENTS**

Students applying for acceptance to kindergarten must be 5 years of age by September 30th of the year as verified by an original, certified birth certificate. A readiness screening, conducted in the spring prior to kindergarten entrance, is required for admittance.

### **ADMISSION FOR TRANSFER STUDENTS**

Transfer students may apply throughout the school year, subject to space availability and the discretion of LCA administration. All transfer applications are subject to the approval of the Principal and are based on criteria that include acceptable school records in academic, psychological, attendance, and conduct matters. LCA does not accept transfer students for the eighth grade year except under circumstances deemed extraordinary by the administration. The administration holds the right to require specific assessments for entrance into its academic program. All transfer students are accepted on probationary status for their first year at LCA.

### **NON-CATHOLIC STUDENT POLICY**

LCA is pleased to accept students of any religious faith. Because religious instruction is an integral part of our mission, all students must be present at religious functions during the school day. All students are expected to participate in classes of religious instruction.

### **STUDENTS WITH SPECIAL NEEDS**

LCA makes every effort to meet the needs of each student. However, the school is not equipped to respond to the needs of students with significant learning or behavioral disabilities. Parents are asked to supply all pertinent information that would impact the school's ability to provide for the child's needs. Special academic and/or psychological evaluation may be required at the discretion of the principal.



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### CHILD(REN)'S INFORMATION

Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Religion: \_\_\_\_\_  
Parish Affiliation: \_\_\_\_\_

**FIRST CHILD** *RECEIVES ACCOMMODATIONS?\**

Full Name: \_\_\_\_\_  
Birthday: \_\_\_\_\_  
Applying for Grade: \_\_\_\_\_

**SECOND CHILD** *RECEIVES ACCOMMODATIONS?\**

Full Name: \_\_\_\_\_  
Birthday: \_\_\_\_\_  
Applying for Grade: \_\_\_\_\_

**THIRD CHILD** *RECEIVES ACCOMMODATIONS?\**

Full Name: \_\_\_\_\_  
Birthday: \_\_\_\_\_  
Applying for Grade: \_\_\_\_\_

**FOURTH CHILD** *RECEIVES ACCOMMODATIONS?\**

Full Name: \_\_\_\_\_  
Birthday: \_\_\_\_\_  
Applying for Grade: \_\_\_\_\_

### MOTHER/GUARDIAN 1 INFORMATION

Full Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Has Custody:      Yes      No

### FATHER/GUARDIAN 2 INFORMATION

Full Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Has Custody:      Yes      No

### ADDITIONAL INFORMATION

Child(ren)'s First Language: \_\_\_\_\_  
Language Spoken at Home: \_\_\_\_\_  
Most Used Language: \_\_\_\_\_

**Please complete the next section  
of this application.**

*\*Submit a copy of any Service Plan, IEP, or 504 with  
this application.*

## TRANSFER ADMISSION

If you intend to transfer any of the children named on page one of this application to Lakewood Catholic Academy from another school, please indicate their current school and reasons for seeking transfer admission.

*This application must be accompanied by a copy of the child(ren)'s most recent report card(s) and their latest test scores.*

## ADDITIONAL QUESTIONS (Attach a second, typed page if additional space is required for your responses.)

Please list details about your child(ren)'s school life that are important for our staff to know, including, but not limited to: repeated/skipped grades, attendance, or recent changes that may affect your child(ren)'s school experience.

Why would you like your child(ren) to attend Lakewood Catholic Academy?

How did you hear about Lakewood Catholic Academy? Please check all that apply.

LCA WEBSITE

LCA EARLY CHILDHOOD PROGRAM

CURRENT LCA FAMILY: \_\_\_\_\_

CYO

PARISH/CHURCH BULLETIN

SOCIAL MEDIA

FRIEND/NEIGHBOR

OTHER: \_\_\_\_\_

Please return this completed application to Lakewood Catholic Academy by mail, email or in person. **Note that completion of this application does not guarantee admission.**

### Lakewood Catholic Academy

Attn: Patrick Straffen

14808 Lake Avenue, Lakewood, Ohio 44107

216-521-0559 ext. 3026 • pstraffen@lcasaints.com

### FOR OFFICE USE

Date Received: \_\_\_\_\_ Initials: \_\_\_\_\_

Reg. Fee Paid: \_\_\_\_\_



## Kindergarten through Eighth Grade Admissions Process

### **ADMISSIONS CALENDAR**

LCA's admissions process takes place primarily between the months of October and February, as outlined in our Admissions Calendar below. Depending on projected enrollment, families applying for kindergarten may be invited to complete the registration process as early as November of the year before their child will begin attending.

Applications for grades 1-7 are accepted year-round and placed on a waitlist. Should a space in a class open for your child(ren), the application will be reviewed and you will be contacted to discuss the next steps of the enrollment process.

- October: Open House for the Early Childhood Program and Kindergarten
- Late January: Catholic Schools Week Open House
- End of January: Applications for Admission Due
- February: Application Status Updates
- Within Two Weeks of Acceptance: Registration Paperwork Completed and Fee Paid

### **FINALIZING THE REGISTRATION PROCESS**

Once accepted for admission, the following forms must be provided and the registration fee paid in order for a student to be considered fully registered:

- Completed registration paperwork (provided by LCA after acceptance)
- Certified copy of the child's birth certificate (one with a raised seal from the county of birth)
- Certificate of Baptism (if applicable)
- Academic and all other pertinent school records (report cards, test scores, etc., if applicable)
- Immunization records
- Copy of the child's last report card (if applicable)
- Custody papers (if applicable)

In all cases, only completed registration paperwork and a paid registration fee secures a child's space in a class. If you have paid a registration fee and for any reason we are unable to provide a space, the registration fee will be refunded. The registration fee is non-refundable in other cases.

There is no fee to submit an Application for Admission, and it does not represent a commitment on your part to attend Lakewood Catholic Academy. It does, however, offer you a dated place in line for open spaces in our program and the right of first refusal to accept or decline a space. LCA reserves the right to admit students based on its stated enrollment policies which are detailed on the first page of this application.